



Chandler Park  
PRIMARY SCHOOL

Chandler Park Primary School  
Cochrane Avenue, KEYSBOROUGH 3173  
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## 2023 Parent Payment- Year 2

Dear parent/guardian,

Chandler Park Primary School is looking forward to another great year of teaching and learning and would like to advise you of Chandler Park Primary School 's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We invite you to support our school by making a Curriculum Contribution, so that we can continue to provide these opportunities for all students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to implement specialist programs at the school including Visual Arts, Performing Arts, Science, and STEAM; enhanced digital learning opportunities with provision and access to laptops and iPads; and the upgrade and maintenance of our playgrounds including installation of new outside Teaching & Learning shade area and signage around the school.

***We also offer flexible contribution arrangements if you prefer to make payment by instalments. Please contact Deb Panakos (Business Manager) on 9798 2228 or [despina.panakos@education.vic.gov.au](mailto:despina.panakos@education.vic.gov.au) to arrange.***

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Jo Hillman*  
Principal

*Chantelle Persichetti*  
School Council President

## YEAR 2 2023

STUDENT NAME	STUDENT ID	
<b>CURRICULUM CONTRIBUTIONS-</b> items and activities that students use, or participate in, to access the Curriculum		
		<b>AMOUNT</b>
Year 2 classroom consumables, materials & equipment		\$70.00
Visual Art – paint, crayons, canvas, glitter, coloured paper		
STEAM materials- classroom consumables		
LOTE – Classroom consumables		
Performing Arts- equipment and classroom consumables		
PE- equipment		
<b>Year 2 Online Subscriptions</b>		
Online subscriptions (reading, maths & digital portfolio)	\$35.00	\$35.00
<b>PREP ICT Devices</b>	\$50.00	\$50.00
<b>TOTAL CURRICULUM CONTRIBUTIONS</b>		<b>\$155.00</b>
<b>Other Contributions – for non-curriculum items and Activities</b>		
Student Wellbeing programs	\$15.00	\$15.00
First Aid Equipment	\$10.00	\$10.00
School Grounds, maintenance, and improvements	\$50.00	\$50.00
<b>TOTAL OTHER CONTRIBUTIONS</b>		<b>\$75.00</b>
<b>TOTAL CURRICULUM CONTRIBUTIONS AND OTHER CONTRIBUTIONS</b>		<b>\$230.00</b>
<i>Less 10% discount on finalisation of full payment.</i>		

### Educational items for students to own

Attached is a list of items that the school recommends you purchase from **Ka Ka Kids** for your child to individually own and use.

### Extra-Curricular Items and Activities

**Chandler Park Primary School** offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. For example, school photos, excursions, incursions, School BBQ, swimming, and other events. These will be invoiced separately throughout the year and are **provided on a user-pays basis**.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by **Monday 12<sup>th</sup> December 2022**.

Extra-Curricular Items and Activities	Amount	Y/N	Amount
Swimming lessons/ pool hire and bus costs	Approx. \$80		To be advised
Term 1,2,3 & 4 Incursions / Excursions	Approx. \$15 - \$40 each activity		To be advised

**STUDENT NAME**  
**STUDENT ID**

**FINANCIAL SUPPORT FOR FAMILIES**

**Chandler Park Primary School** understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief Fund
- Flexible contribution arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

- Ainslie Waters (Student Wellbeing) on 9798 2228 or email [Ainslie.Waters@education.vic.gov.au](mailto:Ainslie.Waters@education.vic.gov.au)
- Deb Panakos (Business Manager) on 9798 2228 or email [despina.panakos@education.vic.gov.au](mailto:despina.panakos@education.vic.gov.au) to discuss possible support options and flexible payment arrangements. Any information about your financial circumstances, payment arrangements or status is strictly confidential.

**REFUNDS**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information regarding the payment.

**PAYMENT METHODS**

Contributions and payments for Extra-Curricular Items and Activities can be made using the following options: Cash EFTPOS, Credit Card, or Compass Pay

<b>Category</b>	
Curriculum Contributions	<b>\$150.00</b>
Other Contributions	<b>\$ 75.00</b>
<b>TOTAL</b>	<b>\$230.00</b>

Extra- Curricular items and activities	<b>\$TBA</b>
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**STUDENT NAME**

Receipt No#.....Date paid.....

<b>CREDIT CARD AUTHORISATION</b>	<input type="checkbox"/> VISA	<input type="checkbox"/> M/CARD
CARD NO: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<b>Expiry Date</b> --- / ---	
CCV.....		
CARDHOLDER'S NAME.....	AMOUNT \$.....	
PH. NUMBER.....	SIGNATURE.....	

# PARENT PAYMENTS POLICY

## One Page Overview

### FREE INSTRUCTION



- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

### SCHOOL PROCESSES



- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.