



Chandler Park Primary School
Cochrane Avenue, KEYSBOROUGH 3173
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2023 Parent Payment- Prep

Dear parent/guardian,

Chandler Park Primary School is looking forward to another great year of teaching and learning and would like to advise you of Chandler Park Primary School 's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We invite you to support our school by making a Curriculum Contribution, so that we can continue to provide these opportunities for all students We want to thank you for all you support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to implement specialist programs at the school including Visual Arts, Performing Arts, Science, and STEAM; enhanced digital learning opportunities with provision and access to laptops and iPads; and the upgrade and maintenance of our playgrounds including installation of new outside Teaching & Learning shade area and signage around the school.

We also offer flexible contribution arrangements if you prefer to make payment by instalments. Please contact Deb Panakos (Business Manager) on 9798 2228 or despina.panakos@education.vic.gov.au to arrange.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Jo Hillman
Principal

Chantelle Persichetti
School Council President

YEAR PREP 2023

| STUDENT NAME | STUDENT ID | |
|--|------------|-----------------|
| CURRICULUM CONTRIBUTIONS- items and activities that students use, or participate in, to access the Curriculum | | |
| | | AMOUNT |
| Year Prep classroom consumables, materials & equipment | | \$65.00 |
| Visual Art – paint, crayons, canvas, glitter, coloured paper | | |
| STEAM materials- classroom consumables | | |
| LOTE –Classroom consumables | | |
| Performing Arts- equipment and classroom consumables | | |
| PE- equipment | | |
| Year Prep Online Subscriptions | | |
| Online subscriptions (reading, maths & digital portfolio) | \$35.00 | \$35.00 |
| | | |
| PREP ICT Devices | \$50.00 | \$50.00 |
| | | |
| TOTAL CURRICULUM CONTRIBUTIONS | | \$150.00 |
| Other Contributions – for non-curriculum items and Activities | | |
| Student Wellbeing programs | \$15.00 | \$15.00 |
| First Aid Equipment | \$10.00 | \$10.00 |
| School Grounds, maintenance, and improvements | \$50.00 | \$50.00 |
| TOTAL OTHER CONTRIBUTIONS | | \$75.00 |
| TOTAL CURRICULUM CONTRIBUTIONS AND OTHER CONTRIBUTIONS | | \$225.00 |
| <i>Less 10% discount on finalisation of full payment.</i> | | |

Educational items for students to own

Attached is a list of items that the school recommends you purchase from **Ka Ka Kids** for your child to individually own and use.

Extra-Curricular Items and Activities

Chandler Park Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. For example, school photos, excursions, incursions, School BBQ, swimming, and other events. These will be invoiced separately throughout the year and are **provided on a user-pays basis**.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by **Friday 12th December 2022**.

| Extra-Curricular Items and Activities | Amount | Y/N | Amount |
|--|---------------------|-----|---------------|
| Swimming lessons/ pool hire and bus costs | Approx. \$90 | | To be advised |
| Term 1,2 & 3 Incursions / Excursions | Approx. \$15 - \$40 | | To be advised |
| Term 4 Chesterville Farm Excursion – admission and bus costs | Approx. \$30 | | To be advised |

STUDENT NAME
STUDENT ID

FINANCIAL SUPPORT FOR FAMILIES

Chandler Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief Fund
- Flexible contribution arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

- Ainslie Waters (Student Wellbeing) on 9798 2228 or email Ainslie.Waters@education.vic.gov.au
- Deb Panakos (Business Manager) on 9798 2228 or email despina.panakos@education.vic.gov.au to discuss possible support options and flexible payment arrangements. Any information about your financial circumstances, payment arrangements or status is strictly confidential.

REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information regarding the payment.

PAYMENT METHODS

Contributions and payments for Extra-Curricular Items and Activities can be made using the following options: Cash EFTPOS, Credit Card, or Compass Pay

| | |
|--------------------------|-----------------|
| Category | |
| Curriculum Contributions | \$150.00 |
| Other Contributions | \$ 75.00 |
| TOTAL | \$225.00 |

| | |
|--|--------------|
| Extra- Curricular items and activities | \$TBA |
|--|--------------|

STUDENT NAME

Receipt No#.....Date paid.....

| | | |
|---|-------------------------------|---------------------------------|
| CREDIT CARD AUTHORISATION | <input type="checkbox"/> VISA | <input type="checkbox"/> M/CARD |
| CARD NO: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | Expiry Date --- / --- | |
| CCV..... | | |
| CARDHOLDER'S NAME..... | AMOUNT \$..... | |
| PH. NUMBER..... | SIGNATURE..... | |

PARENT PAYMENTS POLICY

One Page Overview

FREE INSTRUCTION



- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS



Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g., textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES



- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.