

# STUDENT USE OF MOBILE DEVICES

## PURPOSE

To explain to our school community the Department's and Chandler Park Primary School's policy requirements and expectations relating to students using mobile phones and other personal mobile devices, i.e. tablets and smart watches, during school hours

## SCOPE

This policy applies to:

1. All students at Chandler Park Primary School and,
2. Students' personal mobile phones and other personal mobile devices brought onto school premises during school hours, including recess and lunchtime.

## DEFINITIONS

A mobile phone is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network. For the purpose of this policy, "mobile phone" refers to mobile phones and any device that may connect to or have a similar functionality to a mobile phone such as a tablet or smart watch.

## POLICY

Chandler Park Primary School understands that students may bring a personal mobile phone to school, particularly if they are travelling independently to and from school.

At Chandler Park Primary School:

- Students who choose to bring mobile phones to school must have them switched off and handed into the school office by the beginning of each school day, to be securely stored during school hours
- Exceptions to this policy may be applied if certain conditions are met (see below for further information)
- When emergencies occur, parents or carers should reach their child by calling the school's office on 9798 2228.

## **Personal mobile phone use**

In accordance with the Department's Mobile Phones — Student Use Policy issued by the Minister for Education, personal mobile phones must not be used at Chandler Park Primary School during school hours, including lunchtime and recess, unless an exception has been granted.

Where a student has been granted an exception, the student must use their mobile phone for the purpose for which the exception was granted, and in a safe, ethical and responsible manner.

## **Secure storage**

Mobile phones owned by students at Chandler Park Primary School are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note that Chandler Park Primary School does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items.

Where students bring a mobile phone to school, Chandler Park Primary School will provide secure storage. Secure storage is storage that cannot be readily accessed by those without permission to do so. At Chandler Park Primary School students are required to store their phones by handing them into the school administration office to be placed in a lockable cupboard.

## **Enforcement**

Students who do not hand in their mobile phone to the administration office and are found with a mobile phone during school hours or found using a mobile device inappropriately will be instructed to hand in their device to the administration office. The device will be secured, and parents/ carers will be contacted to discuss school policy and procedure.

At Chandler Park Primary School inappropriate use of mobile phones means any use during school hours, unless an exception has been granted, and particularly use of a mobile phone:

- in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms, swimming pools and gyms
- during exams and assessments

## Exceptions

Exceptions to the policy:

- **may** be applied during school hours if certain conditions are met, specifically,
  - Health and wellbeing-related exceptions; and
  - Exceptions related to managing risk when students are offsite.
- can be granted by the principal, or by the teacher for that class, in accordance with the Department's Mobile Phones — Student Use Policy.

The three categories of exceptions allowed under the Department's Mobile Phones — Student Use Policy are:

### 1. Learning-related exceptions

Specific exception	Documentation
For specific learning activities (class-based exception)	Unit of work, learning sequence
For students for whom a reasonable adjustment to a learning program is needed because of a disability or learning difficulty	Individual Learning Plan, Individual Education Plan

### 2. Health and wellbeing-related exceptions

Specific exception	Documentation
Students with a health condition	Student Health Support Plan
Students who are Young Carers	A localised student record

### 3. Exceptions related to managing risk when students are offsite

Specific exception	Documentation
Travelling to and from excursions	Risk assessment planning documentation
Students on excursions and camps	Risk assessment planning documentation
When students are offsite (not on school grounds) and unsupervised with parental permission	Risk assessment planning documentation
Students with a dual enrolment or who need to undertake intercampus travel	Risk assessment planning documentation

Where an exception is granted, the student can only use the mobile phone for the purpose for which it was granted.

## Camps, excursions, and extracurricular activities

Chandler Park Primary School will provide students and their parents and carers with information about items that can or cannot be brought to camps, excursions, special activities and events, including personal mobile phones.

### **Exclusions**

This policy does not apply to

- Out-of-School-Hours Care (OSHC)
- Out-of-school-hours events
- Travelling to and from school

### **RELATED POLICIES AND RESOURCES**

This policy also links to Department's Policies outlined below;

- [Weapons — Banning, Searching and Seizing Harmful Items](#)
- [Claims for Property Damage and Medical Expenses policy](#)
- [Mobile Phones — Student Use Policy](#)

### **REVIEW CYCLE**

This policy was last updated on 8<sup>th</sup> June 2021 and is scheduled for review in June 2024.