

**SCHOOL COUNCIL MEETING-Minutes**

Meeting held on Tuesday 17<sup>th</sup> November at 6.30pm

Meeting held remotely via WEBEX

For the attention of  
Jo, Nicole, Trevor, Mark H, Ainslie, Kerri, Mark C, Jane, Lee'anne, Betty and Kathy  
Corrine (Minute Taker)  
Meeting Opened 6.38pm

Apologies MC, JJ, LG KH		Quorum YES
ITEM	DETAILS	ACTION (Recommended or Taken)
<b>Minutes of the Previous Meeting</b>	Minutes of the meeting held on 20 <sup>th</sup> October 2020 were previously distributed.	<b>Motion</b> That the Minutes of the meeting held on 20 <sup>th</sup> October 2020 are true and correct  <b>Moved: JH                      Seconded: KS</b> <b>Accepted</b>
<b>Correspondence In</b>	HYIA interest rate 0.25% from 04/11/2020  Shade Sails Grant Approval \$24,996.82  <b>Ministerial Order No 1280</b> Constitution of Government School Councils (summary) Full Oder to be emailed	<b>Motion/Action</b> The School Council of Chandler Park PS move the Ministerial Order No 1280 Education and Training Reform Act 2006- Constitution of Government Schools <b>Moved: JH                      Seconded: TMC</b> <b>Accepted</b>
<b>Principals</b>	Principals Report attached Enrolments currently 499 Congratulations to Nicole Henderson on Shade Sail Submission at portables  <b>Change of Size or Configuration of School Council</b> Currently 12 Members : 4 DET, 7 parent , 1 Community Member - 1 parent vacancy at present  Consideration to change size to 10 Members for 2021 3 DET, 6 Parent, 1 Community or 3 DET ,7 Parent,1 Community	<b>Motion</b> The Principal's report is moved by the school council  <b>Moved: JH                      Seconded MH</b> <b>Accepted</b>  Size of School Council discussed and getting parent involvement. Ask the school community what they want for the school and how to make it happen. Note on Community Facebook page regarding vacancy. Follow up at December meeting

<b>Policy</b>	None	
<b>Finance</b>	The following reports are attached to School Council Finance Report Balance Sheet Operating Statement SRP Report 202009 Bank Reconciliation Reports All other reports were presented to Finance Committee	School Council move payments for the month of \$38,784.69 for October 2020 are endorsed, and all presented reports accepted as a true and correct depiction of the Chandler Park PS finances for the months of October 2020 <b>Moved: TMC                      Seconded: JH</b> <b>Accepted</b>
<b>Purchasing Card</b>	The following Purchasing Card statements for the month of Aug/Sept 2020 have been tabled Jo Hillman Nicole Matsoukas Ainslie Waters Corrine Humphrey Mark Chludzinski	The School Council move all statements and payments of \$1,830.01 for October2020 and for the School Purchase Cards to be accepted <b>Moved: TMC                      Seconded: AW</b> <b>Accepted</b>
<b>2020 Balance Day Adjustments</b>	Balance Day Adjustments for 2021 <b>Prepaid Expenses</b> of \$3,528.00 for Essential Education Subscription 2021 and \$1,100.00 for Candlebark Camp 03-04 Deposit paid	The School council approve the writing off of Outstanding charges for 2020 totalling \$12,107.70 <b>Moved: JH                      Seconded TMC</b> <b>Accepted</b>  The School Council accept and endorse the presented Balance Day Adjustments Journals (Batch No 13390 and 13455) totalling \$3528.00 and \$1,100.00 for Expenses in advance for 2021 <b>Moved: JH                      Seconded: AW</b> <b>Accepted</b>
<b>OSHC program</b>	OSHC Provider for 2021 Their Care	<b>Motion/Action</b> The School Council approves Their Care as the OSHC provider commencing 01/01/2021  <b>Moved: KS                      Seconded: TMC</b> <b>Accepted</b>
<b>Fundraising</b>	No fundraising	
<b>Curriculum</b>	No report- October  <b>Curriculum Days 2021</b> Wednesday January 27 <sup>th</sup> Thursday January 28 <sup>th</sup> Additional 2 Days to be confirmed	2021 Tutoring program discussed by JH to School Council. CPPS will receive funding for groups of 5 children up to 4 sessions per week. Funding for 26 weeks approx. \$175K for CPPS. Equates to 2.4 teachers for 26 weeks (or 1.2 for 52 weeks)

<b>Canteen</b>	2021 Pricelist to be presented at December meeting	
<b>2021 School Council Dates</b>	<b>Proposed Meetings for 2021</b> Tuesday 9 <sup>th</sup> February Tuesday 16 <sup>th</sup> March Tuesday 11 <sup>th</sup> May Tuesday 15 <sup>th</sup> June Tuesday 10 <sup>th</sup> August Tuesday 14 <sup>th</sup> September Tuesday 12 <sup>th</sup> October Tuesday 9 <sup>th</sup> November Tuesday 14 <sup>th</sup> December <b>Currently meeting at 6.30 pm, however, times and days may change for 2021 School Council meetings</b>	<p style="text-align: center;"><b>ACTION</b></p> <p>Carry forward to December meeting. Proposed change to Monday Nights. Will send out updated list with December agenda</p>
<b>Facilities</b>	Facilities Report Attached	
General Business	Contact City of Dandenong to do traffic observations to reduce traffic flow through Cochrane Ave. Need disabled spot for parents outside school grounds F/up with City of Dandenong	<p style="text-align: center;"><b>ACTION</b></p> <p>Parents reminder to obey school and parking restrictions when dropping off and picking up student. School council send out letter/ notice to parents regarding safety of children.</p>
<b>MEETING CLOSED</b>	<b>7.20pm</b>	
Next meeting is on Tuesday 8 <sup>th</sup> December at 6.30pm		